



BIRCHWOOD

Bowen Road

Folkestone

Kent

CT19 4FP

Tel: 0300 065 8450

email **office@birchwoodpru.kent.sch.uk**

Date: **20/04/2023**

School Prom: Wednesday 14th June 2023

Dear Parent/Carer

Birchwood would like to reward all pupils this academic year with an end of year Prom. This is to recognise the hard work and progress made by each pupil in both their academic work and in their social and emotional skills.

The students will have the opportunity to earn vouchers for Suits, Dresses and accessories, but this will be dependent upon their total number of points (green points minus red points).

The Prom will take place at Broome Park, just outside of Canterbury. Pupils will need to be at Birchwood by 5.45pm on Wednesday 14th June. A chauffer driven limousine will take the pupils to the venue. No food or drink can be eaten in the limo.

There will be a disco, karaoke and a photo booth at the venue. A buffet and drinks will be provided. Pupils do not need to bring any money. There is a zero tolerance policy on alcohol and drugs. Any pupils who are under the influence, or bring drugs or alcohol with them, will be refused entry into the event. Pupils will be searched as per the normal policy before getting into the limo.

The event will end at 10.30pm. Pupils will arrive back at Birchwood in the limo at 10.50pm. Pupils **MUST** be collected by a parent/carers. Pupils will not be released without an adult.

I am sure you will agree that excellent behavior is an absolute must during the entire event. The pupils are presenting themselves to a large number of professionals as Birchwood pupils and we would like to ensure that a good impression is made. Foul language and rudeness will not be acceptable. If this occurs then a call home will be made and parents/carers will need to collect their child.

This is a wonderful opportunity for all of the pupils and I hope they enjoy both the preparation and the event themselves.

Please complete the consent form below and return before 28th April for a place to be confirmed.

Yours Sincerely

Jane Waters

Jane Waters
Headteacher and SENCo
Birchwood

School Prom, Wednesday 14th June 2023

I wish my daughter/son/ward to be allowed to take part in this visit, and agree to her/his taking part in all of the activities that will be involved. I have ensured that my daughter/son/ward understands that it is important for her/his safety, and for the safety of the group, that any rules and any instructions given by the staff in charge are obeyed. I understand that, while the school staff and helpers in charge of the party will take all reasonable care of the young people, unless they are negligent they cannot be held responsible for any loss, damage or injury suffered by my daughter/son/ward arising during or out of the journey.

Students will be expected to follow the school's behaviour policy and code of conduct while on this trip representing Birchwood School.

My daughter+/son+/ward has:

- no illness, allergy or physical disability*
- the following illness, allergy or physical disability, which necessitates the following medical treatment *:

I consent to any emergency medical treatment that may become necessary during the course of the visit, including the administering of an anesthetic. I hereby consent to my child having Paracetamol tablets, if required, for pain relief. Any other medication must be in its original packaging together with a letter to enable a member of staff to administer.

Students will be arriving back at Birchwood School after school hours. Please confirm that you are able to collect them from school at 10.50pm.

Signed _____

Name in print _____

Date _____